

WELCOME!

**TennaU Training:
Maintenance & Preventative Maintenance
12/09/2022**

Meet The Team



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Marketing Communications

Today's Agenda

We're going to cover the following Maintenance topics



FEATURES



WORK ORDERS



PERMISSIONS



DTC / FAULT CODES



ENTRIES



NOTIFICATIONS



REQUESTS




PREVENTATIVE MAINTENANCE



CREATE SERVICES

Maintenance Sub Features


- Maintenance Entry
- Maintenance Requests
- Preventive Maintenance
- Work Orders
- Fault Codes
- DTC Codes



Maintenance Requests

View requests that are added to a work order in order to begin maintenance.

Asset Name	Request Title	Requested By	
JCB 220X Excavator	Hood Damage	Alain Gury	
Compact Excavator	Cracked Windshield	Alard Timblett	
Ford F-350	Oil Change	Felipe MacSorley	
Dodge Ram 1500	Tire Replacement	Malcolm Bischof	
Ford F-150	Flat Tire	Vergil Dibbe	




Preventative Maintenance

Review upcoming maintenance requests created from preventative maintenance thresholds.

500 Hour Service
Every 500 hours

1. Change Engine Oil
2. Replace Oil Filter
3. Replace Fuel Filter
4. Replace Air Filter
5. Grease Machine


Next Service
000236
Hours Remaining



Work Orders

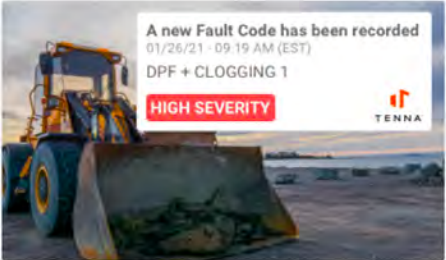
Contains requests and custom scheduling to help the shop manage maintenance for their fleet.

Status	Title	Priority
NOT STARTED	Blown Tire	High
IN PROGRESS	500 Hour Service	Medium
PENDING APPROVAL	Hydraulic Leak	Low
COMPLETED	Track Replacement	High
COMPLETED	Oil Change	Medium




Fault Codes

Issues discovered on equipment will help the shop understand the faults from the machine.

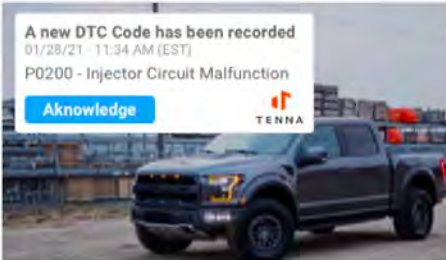


A new Fault Code has been recorded
01/26/21 - 09:19 AM (EST)
DPF + CLOGGING 1
HIGH SEVERITY



Diagnostic Trouble Codes (DTC)

Issues provided by the vehicle's electronic control unit (ECU) will help the shop understand the trouble codes.



A new DTC Code has been recorded
01/28/21 - 11:34 AM (EST)
P0200 - Injector Circuit Malfunction
Acknowledge

Maintenance: Permissions

Maintenance	<input type="checkbox"/> Off	<input type="checkbox"/> On / Read
Add Maintenance Entry Create a new Maintenance Entry	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Add Maintenance Request Create a new Maintenance Request	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Add Work Order Create a new Work Order (Add Maintenance Request is a required permission)	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Delete Maintenance Request Delete a Maintenance Request	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Edit/Update Maintenance Request Edit/Update an existing Maintenance Request	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Maintenance Entries Show/Hide Maintenance Entries	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Maintenance Requests Show/Hide All Maintenance Requests	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Settings > Maintenance Manage Maintenance Settings	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Upcoming Preventative Maintenance Show/Hide Upcoming Preventative Maintenance	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On
Work Order Show/Hide Work Orders	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On

CREATE

MODIFY

VIEW

VIEW

Maintenance Entry

A Maintenance Entry is a ledger entry created by a user to make note of a service or a miscellaneous repair they performed on an asset.

- Maintenance Entries exist within individual Asset Details, not within the Maintenance Feature itself.
- Maintenance Entries may be created from the desktop app and the Tenna Mobile App.

Create a Maintenance Entry

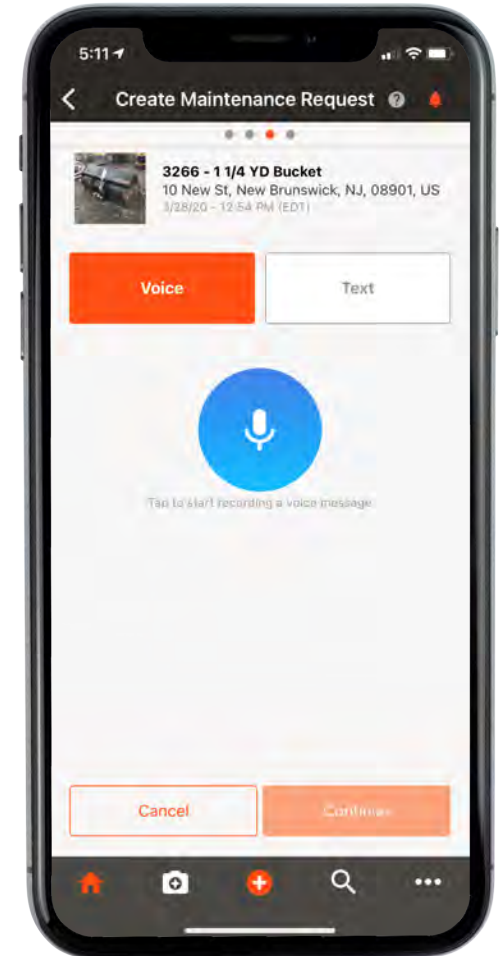
Please provide us with some basic information

Maintenance Entry Title *

Fleet No. / Asset Name *

S047 -

Notes *



Maintenance Entry: Viewing

Maintenance Entries for an asset can be accessed from the asset page on both the web and mobile application

The screenshot shows the web application interface for viewing maintenance entries. The asset details include:

- Asset ID: 127765 - 1000 Gallon Water Tank Trailer
- Type: Structural Steel
- Address: 158 Columbus Way, Paramus, NJ, 07652, US
- Last Reading: 11/16/22, 08:16 AM (EST)
- Assignee: Aruna TCompany
- Site: No Site
- Status: Available
- Organization: Conti Enterprises, Inc.
- Location: TennaMINI Solar
- Device: ONLINE
- Action: Remove Tracker from Asset

The navigation menu includes: General Information, Utilization, Location History, Rental Information, Reservations, Map View, Maintenance (highlighted), and Safety & Compliance. Below the menu, there are tabs for Maintenance Requests, Maintenance Entries (selected), Preventative Maintenance, and Work Orders. A 'Create Entry' button is visible.

A search bar is present above the table. The table lists maintenance entries:

Maintenance Entry Title	Created By	Created	Notes	Files	Actions
jiffy lube test	Site Mechanic (Mechanic)	09/09/22 - 01:39 PM (EDT)	No Data	73633035378056589...	View, Edit, Delete
fixed	Conti Equipment Manager	08/22/22 - 06:22 AM (EDT)	fixed	N/A	View, Edit, Delete
fixed	Conti Equipment Manager	08/17/22 - 08:57 AM (EDT)	No notes	MP4_Tenna_2022081...	View, Edit, Delete
tire	Conti Equipment Manager	08/12/22 - 01:56 PM (EDT)	Test	N/A	View, Edit, Delete

The screenshot shows the mobile application interface for viewing maintenance entries. The asset details include:

- Asset ID: TR143 - 07 - Sterling - LT9500
- Type: Roll-Off Truck
- Location: Tenna Fleet Tracker JBUS
- Status: ONLINE
- Action: Remove Tracker from Asset

The navigation menu includes: Maintenance Requests, Maintenance (selected), and Fuel. Below the menu, there are tabs for Maintenance Requests, Maintenance Entries (selected), Preventative Maintenance, and Work Orders. A 'Create Entry' button is visible.

A search bar is present above the table. The table lists maintenance entries:

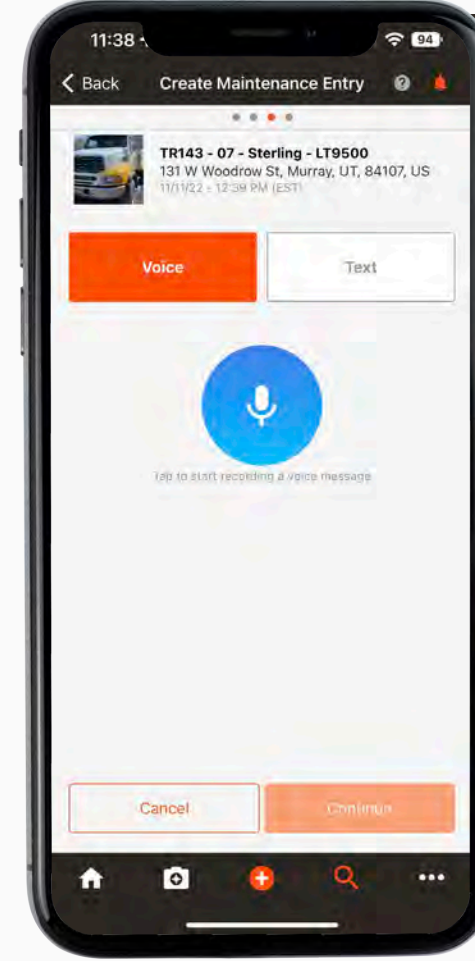
Maintenance Entry Title	Created By	Created	Notes	Files	Actions
Broken Rearview Mirror					View, Edit, Delete
Service 2 Fleet TR143 05/12/22					View, Edit, Delete
sdfgaga 05/12/22					View, Edit, Delete
IN PROGRESS					View, Edit, Delete
Fix this thing 1 05/12/22					View, Edit, Delete

Maintenance Entry: Creating (Mobile)

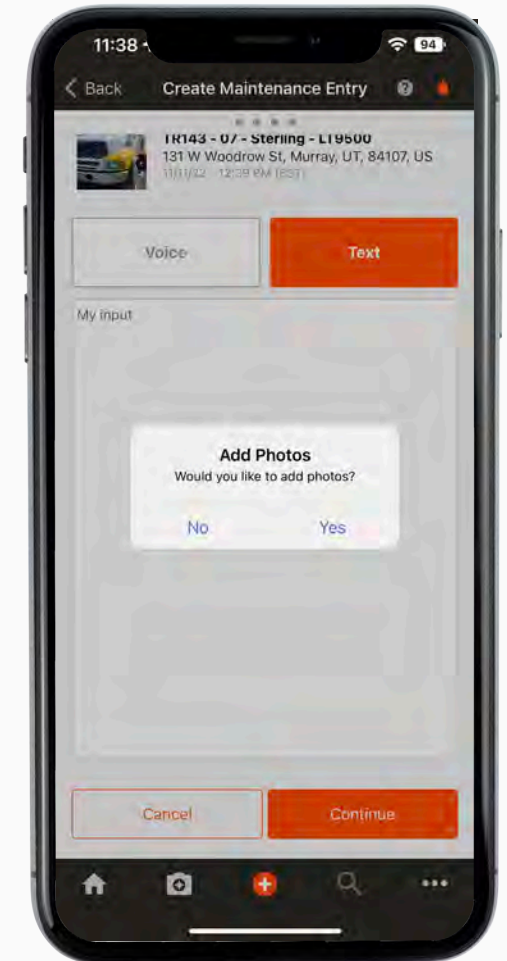
- Users on the go or in the field can easily identify equipment via QR code or search.
- Creating an entry is a fast and simple way to associate work performed on an asset that does not require a work order.



Title



Include voice recorded and text notes



Attach photos right from your mobile device

Maintenance Entry: Creating (Web)

Users can also create maintenance entries on the fly from asset details on the web app.

The screenshot shows the asset details page for '127765 - 1000 Gallon Water Tank Trailer'. The 'Maintenance' tab is highlighted in orange. Below the navigation tabs, there is a 'Create Entry' button. The main content area displays a table of maintenance entries.

Maintenance Entry Title	Created By	Created	Notes	Files	Actions
jiffy lube test	Site Mechanic (Mechanic)	09/09/22 - 01:39 PM (EDT)	No Data	73633035378056589...	View Edit Delete
fixed	Conti Equipment Manager	08/22/22 - 06:22 AM (EDT)	fixed	N/A	View Edit Delete
fixed	Conti Equipment Manager	08/17/22 - 08:57 AM (EDT)	No notes	MP4_Tenna_2022081...	View Edit Delete
tire	Conti Equipment Manager	08/12/22 - 01:56 PM (EDT)	Test	N/A	View Edit Delete

The 'Create a Maintenance Entry' form is shown, with the following fields and options:

- Maintenance Entry Title ***: [Text input field]
- Fleet No. / Asset Name ***: 127765 - 1000 Gallon Water Tank Trailer
- Notes ***: [Rich text editor with 'Normal' selected]
- Asset Photo Upload**: Drag and Drop your Asset photo(s) here to Upload or Select Photo to Upload
- Document Upload**: Drag and Drop your Document here to Upload or Select a File to Upload
- Buttons**: Create Entry (top right), Cancel, Create Entry (bottom right)

Maintenance Entry: Manage

Maintenance Entries are records with no further action. Users can view, edit and delete Maintenance Entries.

The screenshot shows a web application interface for managing maintenance entries. At the top, there is a header for the asset: "127765 - 1000 Gallon Water Tank Trailer" with a wrench icon. Below this, there is a "RENTAL" badge and a photo of the trailer. The asset details include "Structural Steel", "158 Columbus Way, Paramus, NJ, 07652, US", and "Last reading: 11/16/22 - 08:16 AM (EST)". The assignee is "Aruna TCompany".

Key information displayed includes: Site: No Site; Status: Available; Organization: Conti Enterprises, Inc. A "TennaMINI Solar" tracker is shown as "ONLINE" with a "Remove Tracker from Asset" button.

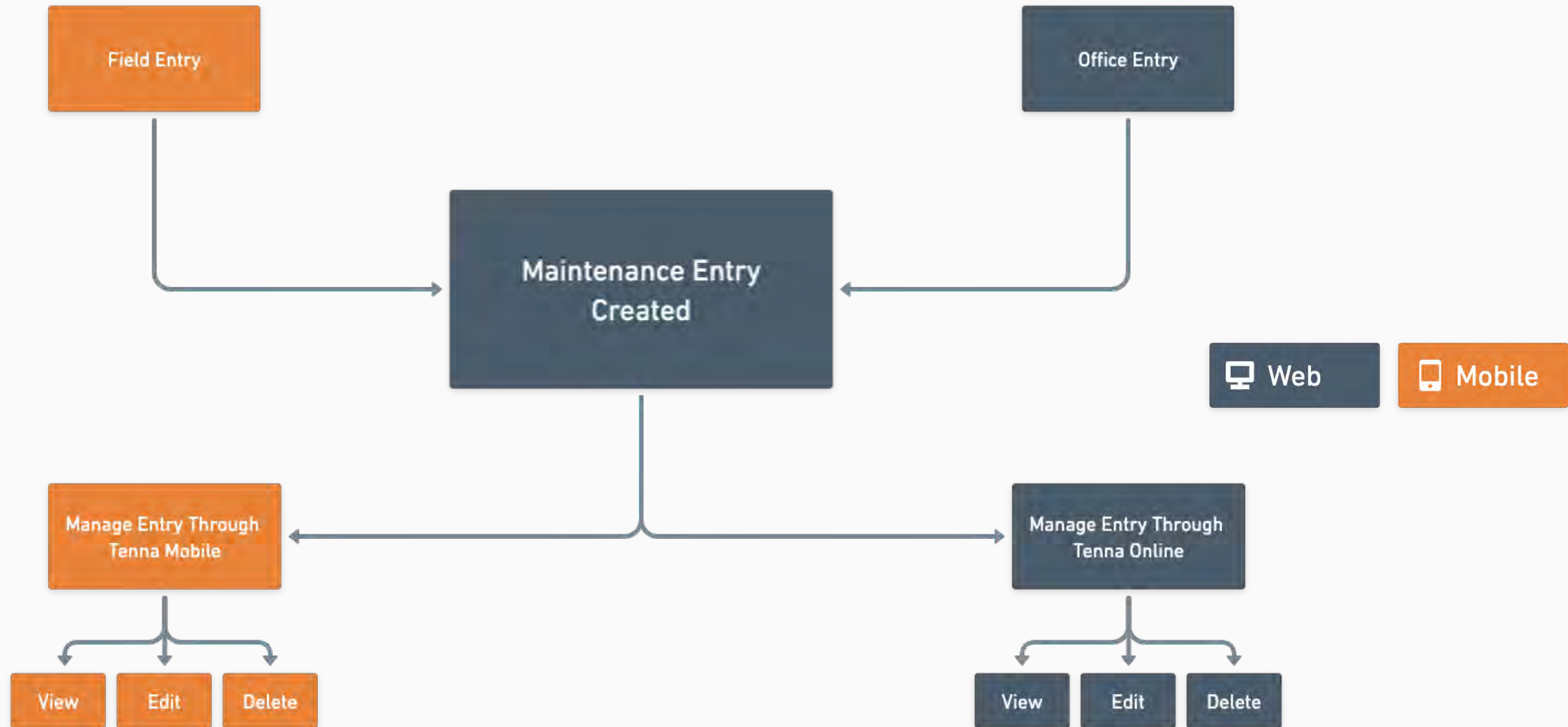
A navigation bar contains several tabs: "General information", "Utilization" (highlighted with an orange border), "Location History", "Rental Information", "Reservations", "Map View", "Maintenance" (highlighted with an orange background), and "Safety & Compliance".

Below the navigation bar, there are tabs for "Maintenance Requests", "Maintenance Entries" (selected), "Preventative Maintenance", and "Work Orders". A "Create Entry" button is visible in the top right.

A search bar labeled "Search in grid" is present above a table of maintenance entries. The table has columns for "Maintenance Entry Title", "Created By", "Created", "Notes", "Files", and "Actions".

Maintenance Entry Title	Created By	Created	Notes	Files	Actions
jiffy lube test	Site Mechanic (Mechanic)	09/09/22 - 01:39 PM (EDT)	No Data	73633035378056589...	
fixed	Conti Equipment Manager	08/22/22 - 06:22 AM (EDT)	fixed	N/A	
fixed	Conti Equipment Manager	08/17/22 - 08:57 AM (EDT)	No notes	MP4_Tenna_2022081...	
tire	Conti Equipment Manager	08/12/22 - 01:56 PM (EDT)	Test	N/A	

Maintenance Entry: Create Flow



Maintenance Requests

- Requests can be manually created by a user or automatically created by recurring preventative maintenance services.
- Submitting a maintenance request allows users to quickly submit repair or service needs to a shop or specific mechanics with sufficient detail.
- Maintenance requests are created for a single asset, but assets can have more than one maintenance request associated to them at any time.

Statuses:

PENDING

DECLINED

RESOLVED

NOT STARTED

IN PROGRESS

PENDING APPROVAL

COMPLETED

Maintenance Request: Viewing

- Maintenance Requests can be accessed from the asset details page on both the web and mobile application.
- This provides a holistic view of all maintenance or service needs of an asset.

Assets Back Edit Asset

3097 - JOHN DEERE 744J
Heavy Equipment / Wheel Loader
876 Jason Dr, Bensalem, PA, 19020, US
Last reading: 09/12/21 - 07:20 PM (EDT)

OWNED

Assignee: Conti Equipment Manager
Site: EWR Terminal A Redev
Status: In Use
Organization: Conti Enterprises, Inc.

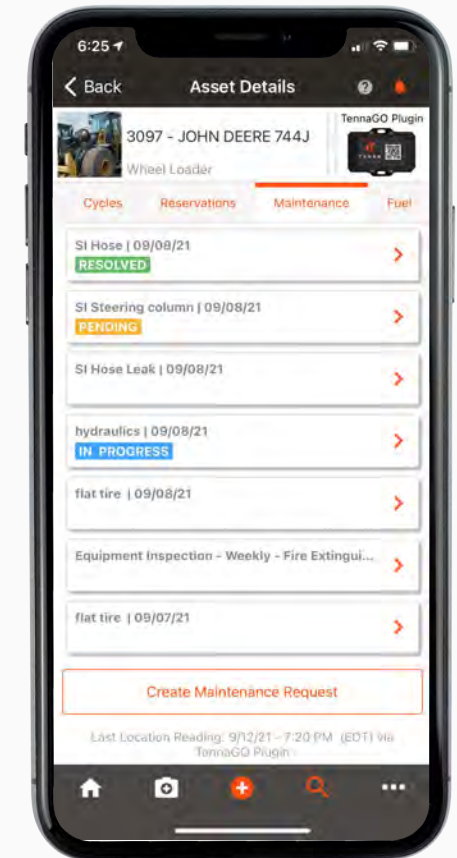
TennaGO Plugin
ONLINE
Remove Tracker from Asset

General Information Utilization Financial Cycles Reservations Map View Secondary Assets Maintenance

Maintenance Requests Maintenance Entries Preventative Maintenance Work Orders

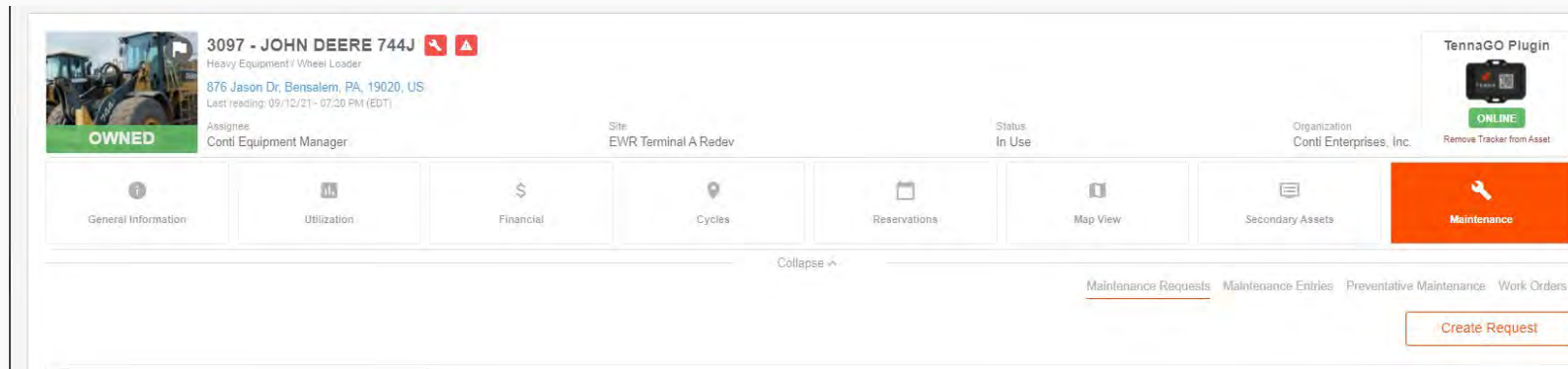
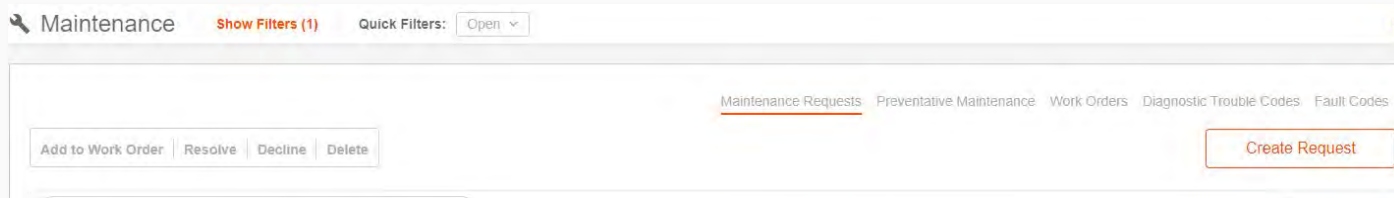
Create Request

Request Title	Requested	Requested By	Site	Date Needed By	Request Status	Work Order Status	Actions
SI Hose 09/08/21	09/08/21 - 04:18 PM (EDT)	Conti Equipment Manager	EWR Terminal A Redev	09/09/2021	Resolved	No Work Order	
SI Steering column 09/08/21	09/08/21 - 02:34 PM (EDT)	Conti Equipment Manager	EWR Terminal A Redev	09/10/2021	Pending	No Work Order	
SI Hose Leak 09/08/21	09/08/21 - 02:32 PM (EDT)	Conti Equipment Manager	EWR Terminal A Redev	09/09/2021	Pending Approval	Pending Approval	
hydraulics 09/08/21	09/08/21 - 10:17 AM (EDT)	Conti Equipment Manager	EWR Terminal A Redev	09/08/2021	In Progress	In Progress	



Maintenance Request: Creating (Web)

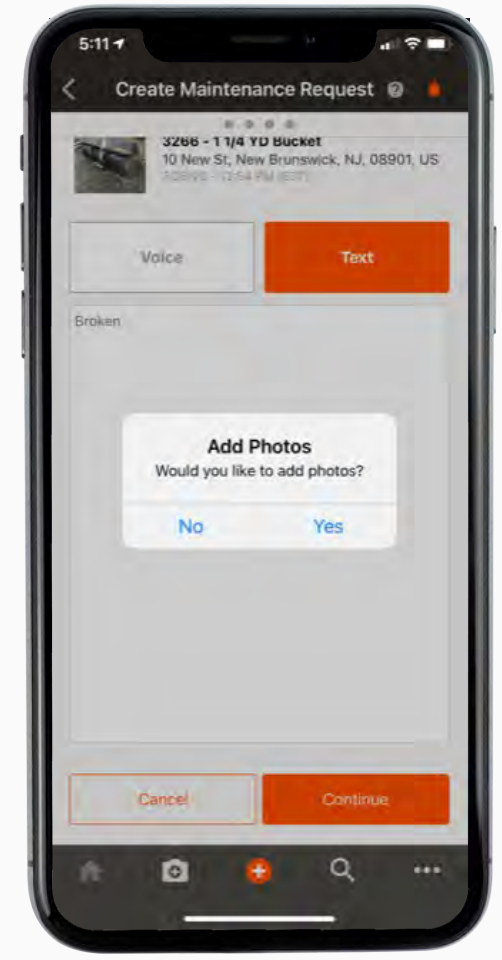
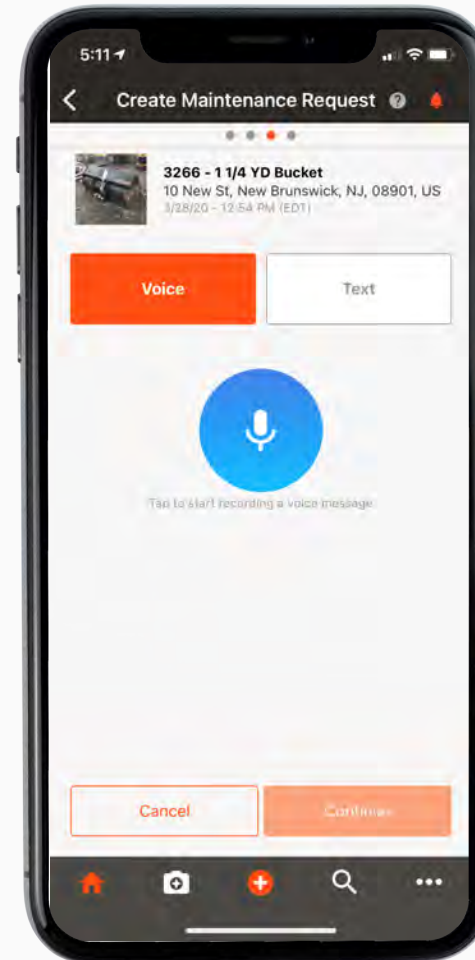
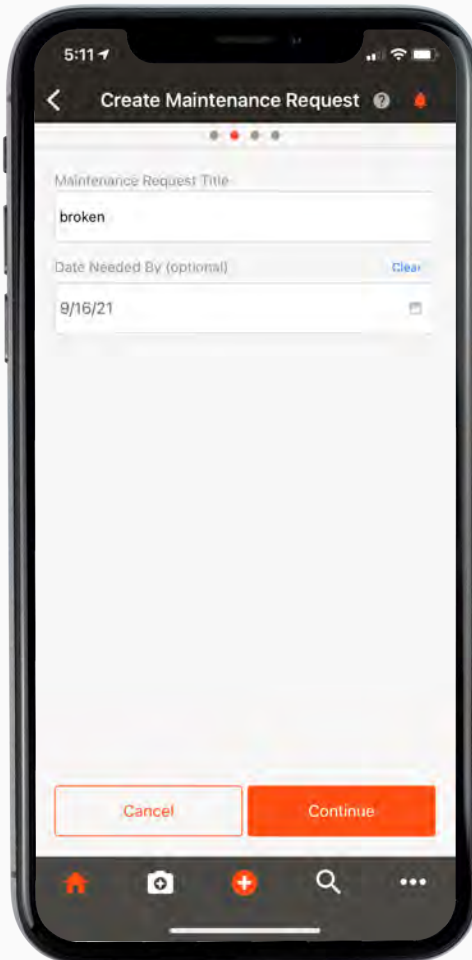
- Users can create maintenance requests from the asset details or the maintenance feature on the web app.
- Users can include the date they need the repairs, notes, estimated hours, estimated parts and upload photos.



A screenshot of the 'Create a Maintenance Request' form. The form is titled 'Create a Maintenance Request' and includes a sub-header 'Please provide us with some basic information'. The form fields are: 'Maintenance Request Title *', 'Fleet No. / Asset Name *' (with a dropdown menu showing '1908 - F-150'), 'Date Needed By' (with a date picker showing 'MM/DD/YYYY'), 'Notes *' (with a rich text editor), 'Estimated Hours', 'Estimated Parts' (with a rich text editor), and 'Photos' (with a drag-and-drop area and a 'Select Photo to Upload' button). The form is highlighted with a blue border.

Maintenance Request: Creating (Mobile)

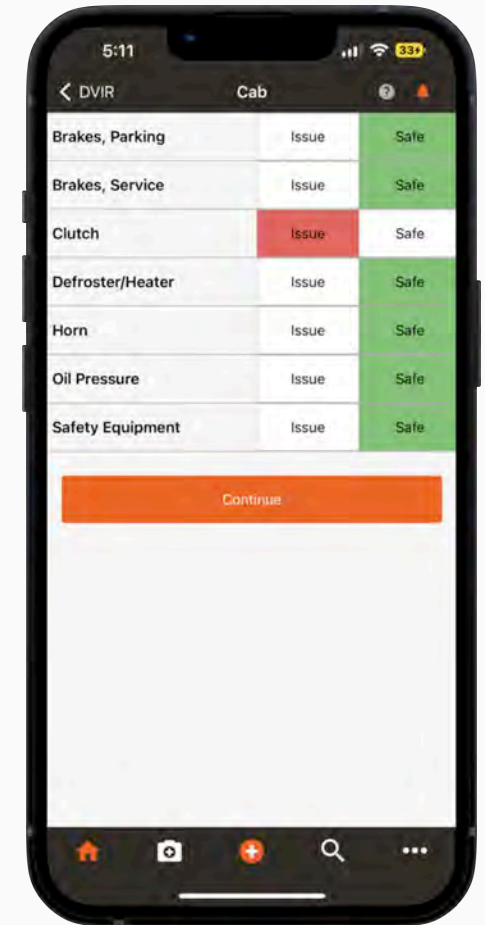
- Users can create a maintenance request from the asset details page, maintenance request list, or the create menu.
- Users can include the date they need the repairs, a voice recording, notes, and photos from their device.



Maintenance Request: DVIR & Inspection Items

- Flagged **Issues** on DVIRs and Inspections automatically create maintenance requests in the Tenna platform.
- These maintenance request include the inspection form title, name of the flagged issue, and the description attached by the inspector.

The screenshot shows a maintenance request page in the Tenna platform. At the top, it says 'Maintenance' with a 'Back' button and a 'Help' icon. The main title is 'Vehicle Inspection (DVIR) - Clutch | 08/18/21'. Below this, there are four fields: 'Requested By' (Tenna Admin), 'Requested' (08/18/21 - 12:00 PM (EDT)), 'Date Needed By' (N/A), and 'Work Order' (Unassigned). To the right, a 'Request Status' box shows 'Pending'. Below these fields is a vehicle card for a '1915 - 1915 DVIR ford 2015.' with a small image of a red truck. The card includes details like 'Heavy Trucks / Pickup', '4 Medallion Ct, Nashua, NH, 03062, US', 'Last reading: 04/20/22 - 12:25 PM (EDT)', 'Assignee: Mobile User', 'Site: Sandbox', 'Status: Available', and 'Organization: Conti Federal'. A Volvo logo with an 'ONLINE' tag is also present. At the bottom, 'Field Notes' indicate '3 - Clutch inspected by Ajai Kumar'.



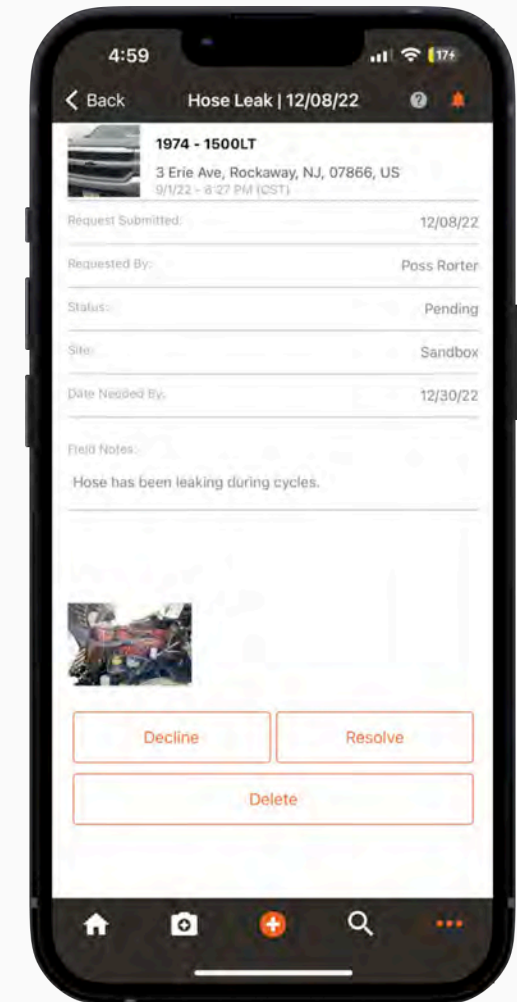
DVIR & Inspection check items

Maintenance Request: Managing

- Users can easily View, Resolve, Decline, and Delete Maintenance Requests on both the Tenna Mobile and Web application
- Maintenance Requests can be edited on Tenna Web

The screenshot shows the 'Maintenance' section of the Tenna Web application. At the top, there are navigation tabs: 'Maintenance Requests', 'Preventative Maintenance', 'Work Orders', 'Diagnostic Trouble Codes', and 'Fault Codes'. A 'Create Request' button is visible on the right. Below the tabs is a search bar and a 'Save View' button. The main content is a table of maintenance requests. A red box highlights the top navigation bar with buttons: 'Add to Work Order', 'Resolve', 'Decline', and 'Delete'. Another red box highlights the first column of the table, which contains checkboxes for selecting rows. A third red box highlights the right side of the table, which contains icons for viewing details and editing. A callout bubble points to the table with the text 'Select and manage from the data table'. Another callout bubble points to the right side of the table with the text 'View details and edit'.

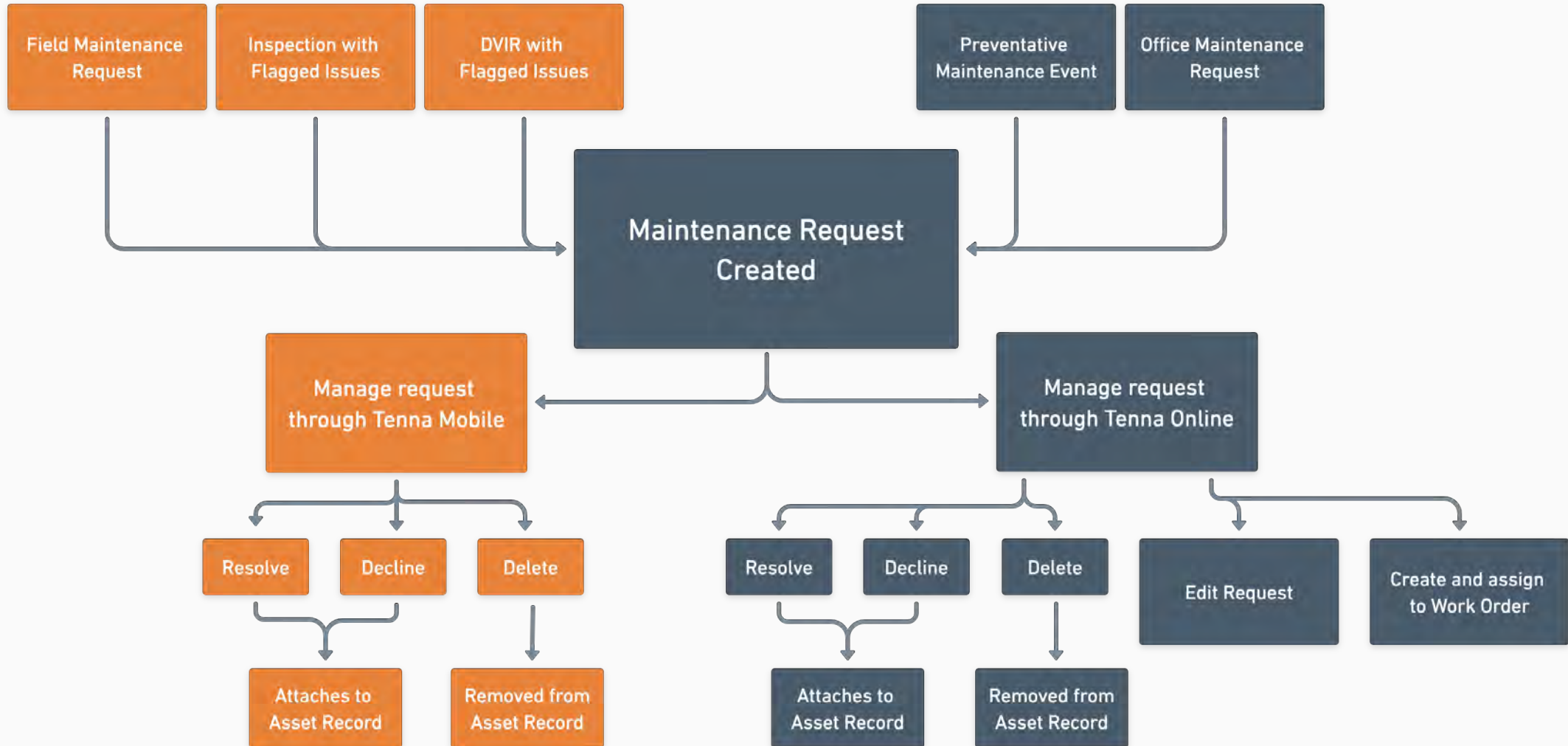
Request Title	Request	Site	Date Needed By	Request Status
kia 05/26/22	06/20/22 - 06:16 AM (Tenna Admin 12121 d category Sandbox	06/23/22	Progress	
speed2 06/20/22	06/20/22 - 01:41 AM (Uday Mardhanasetti 0000 Heavy Equipment No Site	06/23/22	Pending	
speed 06/20/22	06/20/22 - 01:31 AM (Uday Mardhanasetti 10011 Attachments Sandbox	06/23/22	Progress	
speed3 06/20/22	06/20/22 - 01:48 AM (Uday Mardhanasetti 1031 Heavy Equipment Sandbox	06/23/22	Pending	
speed4 06/20/22	06/20/22 - 01:55 AM (Uday Mardhanasetti 343443433443 My New Major Sandbox	06/24/22	Not Started	
MR 1 06/14/22	06/14/22 - 03:24 AM (Dinesh G 805 d category Sandbox	06/29/22	Not Started	
MR 1 06/14/22	06/14/22 - 03:07 AM (Dinesh G 805 d category Sandbox	06/30/22	Resolved	
MR 1 06/14/22	06/14/22 - 03:20 AM (Dinesh G 805 d category Sandbox	06/30/22	Pending	
1915 - 1915 DVIR ford 20	07/19/22 - 11:35 AM (Tenna Admin 1915 Heavy Trucks Sandbox	07/19/22	Not Started	
121345 - truck_@ MR - T	07/19/22 - 03:17 PM (Tenna Admin 121345 truck With no trailer Sandbox	07/19/22	Pending	



Maintenance Request: Create Flow

Web

Mobile



Preventive Maintenance

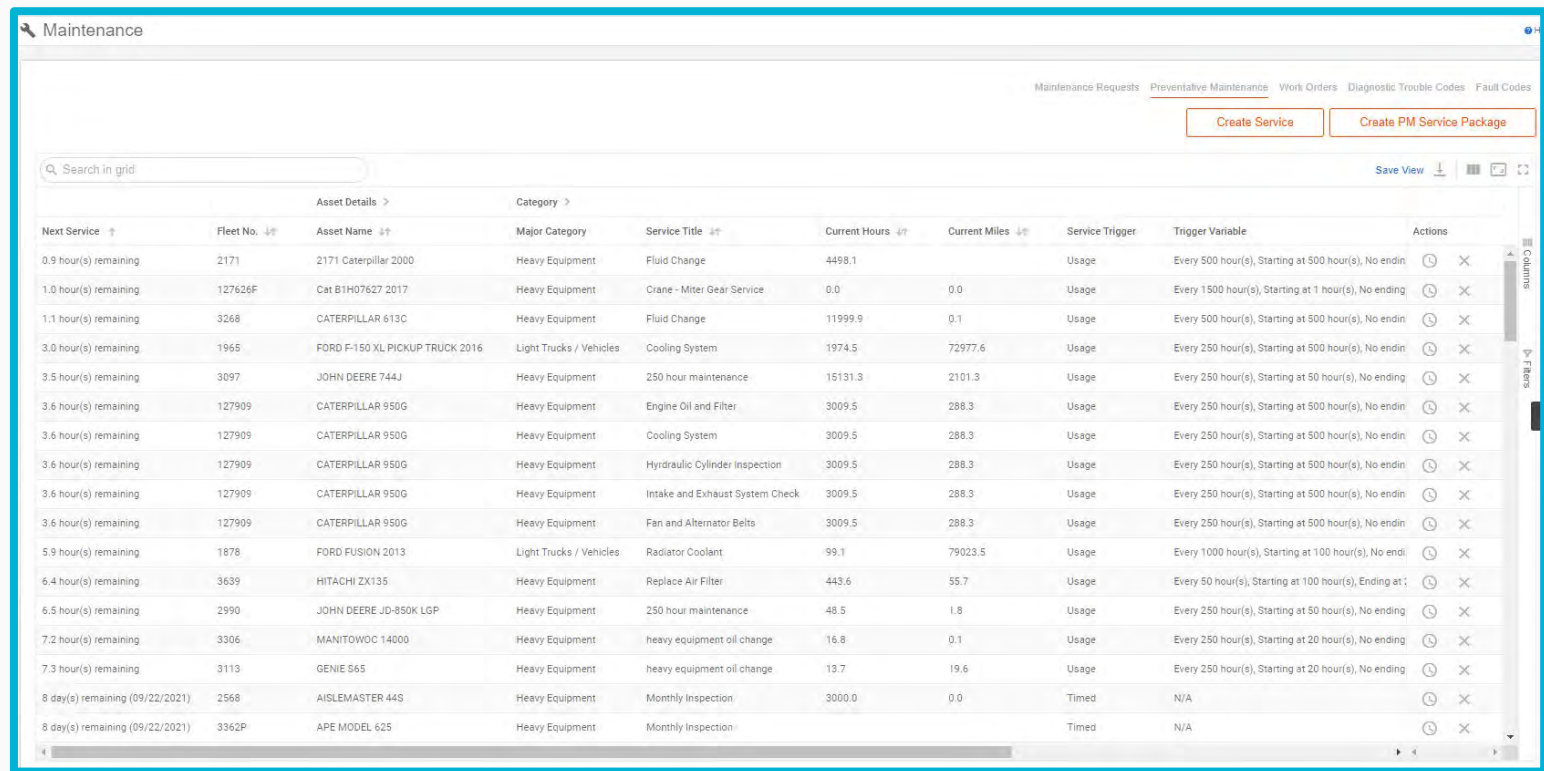
Users can build out custom maintenance packages based on time or usage to automatically trigger when service is due for all their assets.

- Notifications are automatically sent to mechanics and/or shop personnel when service or repairs are coming due.
- Preventative Maintenance can be managed within the web app.

Next Service	Fleet No.	Asset Name	Site Number	Site Name	Site Type	Major Category	Se	Actions
35 days remaining (12/21/202)	TR124	1996 Peterbilt Dump Truck	N/A	No Site	Yard	Heavy Trucks	D	🕒 ✕
1200 days remaining (03/01/2)	132123	BATMAN	N/A	Sandbox	Yard	Heavy Trucks	D	🕒 ✕

Preventive Maintenance: View

- Preventative maintenance requests are automatically triggered based on user defined criteria – Time, Hours, or Miles.
- These automated requests are fundamental to ensure uptime and availability for your equipment.



The screenshot displays a web application interface for managing preventive maintenance. At the top, there are navigation tabs for 'Maintenance Requests', 'Preventive Maintenance', 'Work Orders', 'Diagnostic Trouble Codes', and 'Fault Codes'. Below the tabs are two buttons: 'Create Service' and 'Create PM Service Package'. A search bar is located above the table with the placeholder text 'Search in grid'. The table itself has columns for 'Next Service', 'Fleet No.', 'Asset Name', 'Major Category', 'Service Title', 'Current Hours', 'Current Miles', 'Service Trigger', 'Trigger Variable', and 'Actions'. The data rows show various assets with their respective maintenance schedules and triggers.

Next Service	Fleet No.	Asset Name	Major Category	Service Title	Current Hours	Current Miles	Service Trigger	Trigger Variable	Actions
0.9 hour(s) remaining	2171	2171 Caterpillar 2000	Heavy Equipment	Fluid Change	4498.1		Usage	Every 500 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
1.0 hour(s) remaining	127626F	Cat B1H07627 2017	Heavy Equipment	Crane - Miter Gear Service	0.0	0.0	Usage	Every 1500 hour(s), Starting at 1 hour(s), No ending	🕒 ✕
1.1 hour(s) remaining	3268	CATERPILLAR 6130	Heavy Equipment	Fluid Change	11999.9	0.1	Usage	Every 500 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.0 hour(s) remaining	1965	FORD F-150 XL PICKUP TRUCK 2016	Light Trucks / Vehicles	Cooling System	1974.5	72977.6	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.5 hour(s) remaining	3097	JOHN DEERE 744J	Heavy Equipment	250 hour maintenance	15131.3	2101.3	Usage	Every 250 hour(s), Starting at 50 hour(s), No ending	🕒 ✕
3.6 hour(s) remaining	127909	CATERPILLAR 950G	Heavy Equipment	Engine Oil and Filter	3009.5	288.3	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.6 hour(s) remaining	127909	CATERPILLAR 950G	Heavy Equipment	Cooling System	3009.5	288.3	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.6 hour(s) remaining	127909	CATERPILLAR 950G	Heavy Equipment	Hydraulic Cylinder Inspection	3009.5	288.3	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.6 hour(s) remaining	127909	CATERPILLAR 950G	Heavy Equipment	Intake and Exhaust System Check	3009.5	288.3	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
3.6 hour(s) remaining	127909	CATERPILLAR 950G	Heavy Equipment	Fan and Alternator Belts	3009.5	288.3	Usage	Every 250 hour(s), Starting at 500 hour(s), No ending	🕒 ✕
5.9 hour(s) remaining	1878	FORD FUSION 2013	Light Trucks / Vehicles	Radiator Coolant	99.1	79023.5	Usage	Every 1000 hour(s), Starting at 100 hour(s), No ending	🕒 ✕
6.4 hour(s) remaining	3639	HITACHI ZX135	Heavy Equipment	Replace Air Filter	443.6	55.7	Usage	Every 50 hour(s), Starting at 100 hour(s), Ending at :	🕒 ✕
6.5 hour(s) remaining	2990	JOHN DEERE JD-850K LGP	Heavy Equipment	250 hour maintenance	48.5	1.8	Usage	Every 250 hour(s), Starting at 50 hour(s), No ending	🕒 ✕
7.2 hour(s) remaining	3306	MANITOWOC 14000	Heavy Equipment	heavy equipment oil change	16.8	0.1	Usage	Every 250 hour(s), Starting at 20 hour(s), No ending	🕒 ✕
7.3 hour(s) remaining	3113	GENIE S65	Heavy Equipment	heavy equipment oil change	13.7	19.6	Usage	Every 250 hour(s), Starting at 20 hour(s), No ending	🕒 ✕
8 day(s) remaining (09/22/2021)	2568	AISLEMASTER 44S	Heavy Equipment	Monthly Inspection	3000.0	0.0	Timed	N/A	🕒 ✕
8 day(s) remaining (09/22/2021)	3362P	APE MODEL 625	Heavy Equipment	Monthly Inspection			Timed	N/A	🕒 ✕

Preventive Maintenance: Create

Users will need to create two items to set up their Preventive Maintenance schedules.

- First, users need to create a “Service”.
A Service is a maintenance, repair or activity that will be performed on one or more assets (such as oil changes and tire rotations).
- Second, users need to create a “PM Service Package”. A PM Service Package is a group of one or more Services that is applied to individual assets or all assets in particular category. A PM Service Package can prompt notifications based on the triggers of the selected services or its own custom trigger (e.g. trigger ever 6 months).

Create Service
A Service is an individual maintenance activity with pre-configured triggers and reminders. Services must be added to PM Service Packages to be applied to assets.

Service Title

Service Description

Normal

Create PM Service Package
Creating a PM Package allows you to assign a group of services to assets.

PM Service Package Title

Select Services

<input type="checkbox"/>	Service Title	Service Trigger	Service Occurrence	Service
<input type="checkbox"/>	WO Service Check Joel	Usage/Miles	N/A	Original
<input type="checkbox"/>	Service 1	Usage/Hours	N/A	Original
<input type="checkbox"/>	Service 2	Timed	One Time	N/A

Create Service: DEMO

Settings Help

Conti Enterprises, Inc.

2045 Lincoln Highway
Edison, NJ 08817

Membership Start Date
06/13/19

Mark Facciani
mfacciani@lemnia.com
(732) 280-4698

Membership End Date
06/13/19

Jose Cueva
jcueva@lemnia.com
(617) 947-2112

Onboarding Complete
Completed: 01/25/21 12:01 pm
Approved: 03/12/21 09:03 am

Licenses Org Chart Users Labor Resource Permissions Configurations Categories **Maintenance** Safety & Comp.

Collapse ^

Services PM Service Packages

[Create Service](#)

Search in grid Save View

Service Title	PM Service Package	Created By	Service Trigger	Timed Frequency	Trigger	Actions
Tire Rotation	N/A	Conti Equipment Manager	Usage/Miles	N/A	Every 5,	
5000 Mile Service	N/A	Conti Equipment Manager	Usage/Miles	N/A	Every 5,	
SKO Maintenance	N/A	Conti Equipment Manager	Usage/Hours	N/A	Every 7,	
annual inspection	N/A	Conti Equipment Manager	Timed	Yearly - Every 1 years in February months starting on 09/15/2022	N/A	
Test 3 Oil Change	N/A	Tenna Admin	Usage/Miles	N/A	Every 5,	
250 hour	N/A	Conti Equipment Manager	Usage/Hours	N/A	Every 2,	
Test Part 2 - 5,000 Miles	N/A	Tenna Admin	Usage/Miles	N/A	Every 5,	
Test Oil Change - 5000 Miles	N/A	Tenna Admin	Usage/Miles	N/A	Every 5,	

Columns Filters




Create Service: DEMO

Create Service

A Service is an individual maintenance activity with pre-configured triggers and reminders. Services must be added to PM Service Packages to be applied to assets.

Service Title

Service Description

Normal **B** **I** **U**   

Estimated Hours (Optional)

Estimated Parts (Optional)


Cancel Continue


Create Service: DEMO


Create Service Trigger


Creating a service trigger allows your service to be automated

Service Trigger



Usage



Timed


Hours


Miles

Service Occurrence


One Time


Recurring

Trigger Value

Service due at Hours

Scheduling Preference

Do you want to take into account the completion of your latest service to schedule the next one?

No, Always Use My Trigger Value

Yes, Adjust it Every Time a Service is Completed

Reminder

Create Service: DEMO

Create Service Trigger

Creating a service trigger allows your service to be automated

Service Trigger

Usage

Timed

Frequency

One Time

Weekly

Monthly

Yearly

Occurs On

MM/DD/YYYY

Reminder

Cancel

Back

Create Service Trigger

Create Service: DEMO

Create Service Trigger

Creating a service trigger allows your service to be automated

Service Trigger

Usage Timed

Frequency

One Time Weekly Monthly Yearly

Every week(s) on:

Sun Mon Tue Wed Thu Fri Sat

Starting on

Ending on (Optional)

Reminder

Create Service: DEMO

Create Service Trigger

Creating a service trigger allows your service to be automated

Service Trigger

Usage Timed

Frequency

One Time Weekly Monthly Yearly

Every month(s)

Starting on

Ending on (Optional)

Reminder

Create Service: DEMO

Create Service Trigger

Creating a service trigger allows your service to be automated

Service Trigger

Usage Timed

Frequency

One Time Weekly Monthly Yearly

Every year(s) on the of:

<input type="radio"/> January	<input type="radio"/> February	<input type="radio"/> March	<input type="radio"/> April
<input type="radio"/> May	<input type="radio"/> June	<input type="radio"/> July	<input type="radio"/> August
<input type="radio"/> September	<input type="radio"/> October	<input type="radio"/> November	<input type="radio"/> December

Starting on

Ending on (Optional)

Reminder

Create PM Service Package: DEMO

Settings Help

Conti Enterprises, Inc. Membership Start Date: 06/13/19 Membership End Date: 06/13/19 Onboarding Complete
Completed: 01/25/21 12:01 pm
Approved: 03/12/21 09:03 am

2045 Lincoln Highway Mark Facciani Jose Cueva
Edison, NJ 08817 mfacciani@tenna.com jcueva@tenna.com
(732) 269-4680 (617) 947-7112

Licenses Org Chart Users Labor Resource Permissions Configurations Categories **Maintenance** Safety & Comp.

Services PM Service Packages

[Create PM Service Package](#)

Search in grid Filter By: All / Make - Model Save View [Grid Icon] [Full Screen Icon]

PM Service Package Title	Trigger Usage	Ending At	Created	Created By	Actions
> 250 Hour	Package	99999 hours	12/01/22 - 11:35 AM (EST)	Conti Equipment Manager	[Eye] [Pencil] [Trash]
> 470G - Maintenance Package	Package	N/A	10/27/22 - 10:48 AM (EDT)	Herschel McGuire	[Eye] [Pencil] [Trash]
> 850K Service Package	Package	20000 hours	07/18/22 - 10:20 AM (EDT)	Herschel McGuire	[Eye] [Pencil] [Trash]
> 300 HR Fluids and Filters	Service	Expand to see service details	07/15/22 - 01:34 PM (EDT)	Conti Equipment Manager	[Eye] [Pencil] [Trash]
> Light Duty Services	Service	Expand to see service details	04/04/22 - 08:18 AM (EDT)	Conti Equipment Manager	[Eye] [Pencil] [Trash]

Columns Filters

Create PM Service Package: DEMO

Create PM Service Package

Creating a PM Package allows you to assign a group of services to assets.

PM Service Package Title

Select Services

<input type="checkbox"/>	Service Title ↑↓	Service Trigger ↑↓	Service Occurrence ↑↓	Service
<input type="checkbox"/>	5,000 Mile Maintenance - Gas \	Usage/Miles	Recurring	Last ^
<input type="checkbox"/>	7,500 Mile Maintenance - Diese	Usage/Miles	Recurring	Last
<input type="checkbox"/>	Transmission Maintenance	Usage/Miles	Recurring	Origi
<input type="checkbox"/>	Vehicle Tune-Up	Usage/Miles	Recurring	Last
<input type="checkbox"/>	850K - 250 Hour Maintenance	Usage/Hours	Recurring	Origi
<input type="checkbox"/>	Skid Steer 500 hr pm	Usage/Hours	Recurring	Last
<input type="checkbox"/>	3,000 mi. Oil Change-Light Duty	Usage/Miles	Recurring	Last
<input type="checkbox"/>	470G - 500 Hour Maintenance	Usage/Hours	Recurring	Origi
<input type="checkbox"/>	470G - 1,000 Hour Maintenance	Usage/Hours	Recurring	Last
<input type="checkbox"/>	Oil and filter change	Usage/Hours	Recurring	Last
<input type="checkbox"/>	5,000 Mile Service	Timed	Weekly	N/A v

Create PM Service Package: DEMO

Select Assets

Select assets to assign to this PM service package

View by: Category

- > Tools
- > Light Trucks / Vehicles
- > Small Equipment
- ▼ Heavy Equipment
 - > End Dump
 - ▼ Excavator
 - > > 100,000 #
 - 127635 - JOHN DEERE 470G LC
 - 127636 - JOHN DEERE 470G
 - 127673 - HITACHI ZX470LCS-5
 - 127903 - KOMATSU PC360LC-11
 - 127906 - CATERPILLAR 335F

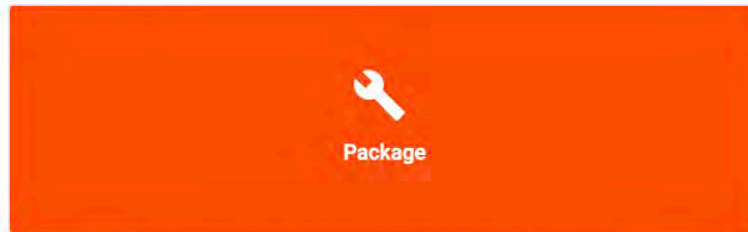
Cancel Back Create PM Package Trigger

Create PM Service Package: DEMO

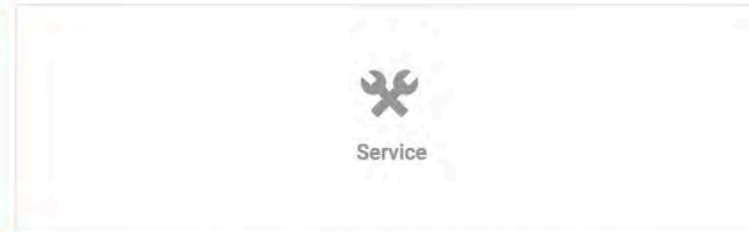
Create PM Service Package Trigger

Creating a package trigger allows your package to be automated.

Select Trigger

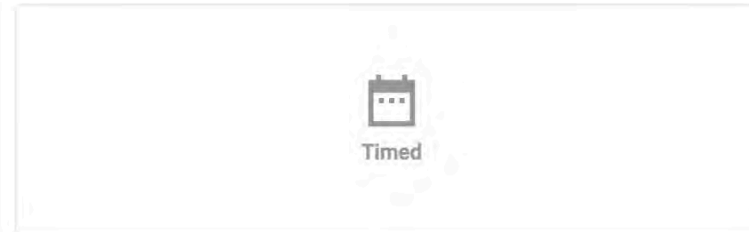
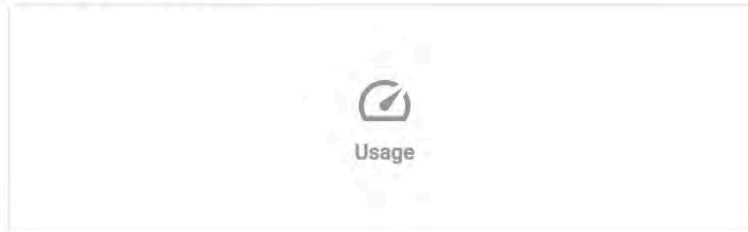


Select to configure a custom trigger for the group.



Select to trigger the services by their individual triggers.

Package Trigger



Cancel

Back

Continue

Create PM Service Package: DEMO

Create PM Service Package Trigger

Creating a package trigger allows your package to be automated.

Select Trigger



Package



Service

Select to configure a custom trigger for the group.

Select to trigger the services by their individual triggers.

First PM Service Instance

Confirm or edit your next interval value for the below services.

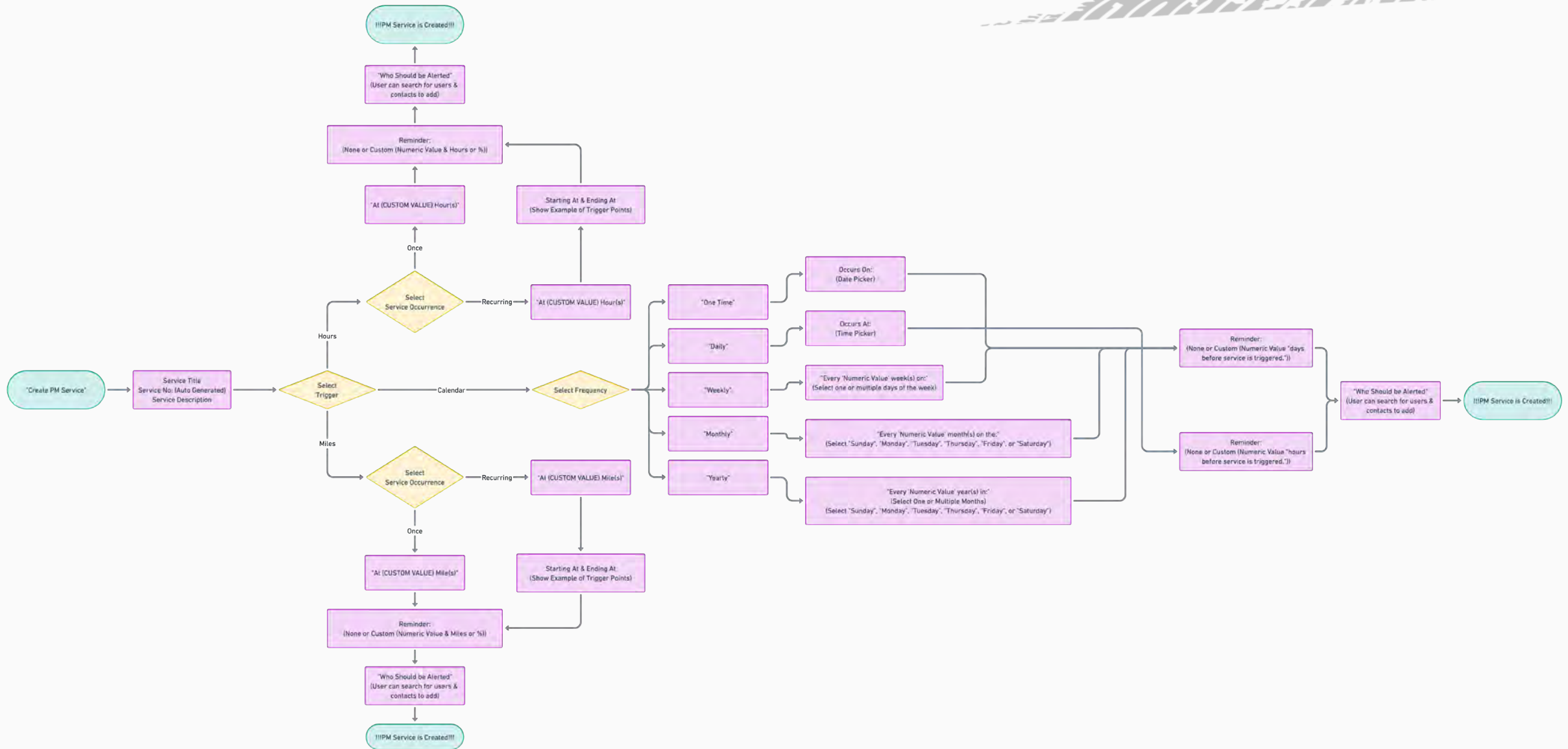
Usage Based Services

250 hour (Every 250 hours, Starting at 250 hours, No ending)

Fleet No. ↓↑	Asset Name ↓↑	Major Category ↓↑	Current Hours ↓↑	Next Interval
07-36	International 7400 DT 4	End Dump	12,546	12,796
1000	Komatsu PC400LC 200! > 100,000 #		46,824	47,074
10000	Case SE-590SN 2013	Combination Backhoe	58,243	58,493
10-42	Nissan U-D Sweeper 20	Sweeper	123,456	123,706
127597	VOLVO A35	End Dump	11,103.33	11,353.33
127608	JOHN DEERE 650K	Dozer	4,944.39	5,194.39
127610	JOHN DEERE 650K	Dozer	4,944.39	5,194.39

Transmission Maintenance (Every 30,000.0 miles, Starting at 30,000.0 miles, Ending at 299,999.9 miles)

Preventive Maintenance: Create Flow



Preventive Maintenance: Manage

Users can view, edit and delete Services & PM Service Packages

Service Title	PM Service Package	Created By	Service Trigger	Timed Frequency	Trigger	Actions
3500 mile truck service	N/A	Conti Equipment Manager	Usage/Miles	N/A	Every 3,	[Eye] [Pencil] [Trash]
bucket truck annual inspection	N/A	Conti Equipment Manager	Timed	Yearly - Every 1 years in March months starting on 11/01/2022	N/A	[Eye] [Pencil] [Trash]
arrow board annual	N/A	Conti Equipment Manager	Timed	Yearly - Every 1 years in February months starting on 11/02/2022	N/A	[Eye] [Pencil] [Trash]
250 HR Preventative Maintenance	N/A	Conti Equipment Manager	Timed	Weekly - Every 7 weeks starting on 10/20/2021	N/A	[Eye] [Pencil] [Trash]
3,000 mi. Oil Change-Light Duty Vehicles/Pickups ND Test	N/A	Conti Equipment Manager	Usage/Miles	N/A	Every 3,	[Eye] [Pencil] [Trash]
skid steer 500 hr	N/A	Conti Equipment Manager	Usage/Hours	N/A	Every 5,	[Eye] [Pencil] [Trash]

PM Service Package Title	Trigger Usage	Ending At	Created	Created By	Actions
> 250 Hour	Package	99999 hours	12/01/22 - 11:35 AM (EST)	Conti Equipment Manager	[Eye] [Pencil] [Trash]
> 470G - Maintenance Package	Package	N/A	10/27/22 - 10:48 AM (EDT)	Herschel McGuire	[Eye] [Pencil] [Trash]
> 850K Service Package	Package	20000 hours	07/18/22 - 10:20 AM (EDT)	Herschel McGuire	[Eye] [Pencil] [Trash]
> 300 HR Fluids and Filters	Service	Expand to see service details	07/15/22 - 01:34 PM (EDT)	Conti Equipment Manager	[Eye] [Pencil] [Trash]
> Light Duty Services	Service	Expand to see service details	04/04/22 - 08:18 AM (EDT)	Conti Equipment Manager	[Eye] [Pencil] [Trash]

Preventive Maintenance: Manage

Users can Reschedule and Cancel upcoming Preventive Maintenance instances

Maintenance Requests **Preventative Maintenance** Work Orders Diagnostic Trouble Codes Fault Codes

Create Service Create PM Service Package

Search in grid Save View

Next Service ↑	Fleet No. ↓↑	Asset Name ↓↑	Site Number ↓↑	Site Name ↓↑	Site Type ↓↑	Major Category	Service T	Actions
5 days remaining (12/13/2022)	127641	John Deere 470G 2015	003	Easton	Yard	Heavy Equipment	470G - 1,	🕒 ✕
5 days remaining (12/13/2022)	127636	JOHN DEERE 470G	N/A	JK Utility	Project	Heavy Equipment	470G - 1,	🕒 ✕
16.9 hours remaining	127636	JOHN DEERE 470G	N/A	JK Utility	Project	Heavy Equipment	250 hour	🕒 ✕
18.4 hours remaining	3332	CATERPILLAR M315D	002	EWR Terminal A Redev	Project	Heavy Equipment	250 hour	🕒 ✕



Reschedule

This action allows a user to alter the due date/miles/hours for the next service instance of a specific asset.



Cancel

This action allows the user to cancel the next service instance. Doing this will automatically reschedule to the next due date/miles/hours.

Preventive Maintenance: Manage (Reschedule)

- Clicking the "Reschedule" action will execute one of the two modals seen below.
- One modal is focused on time-based services (e.g. annual certifications) and the other is based on usage (I.e. Hours/Miles)


Reschedule Service

Your next suggested service is currently scheduled for

December 21, 2022

Optional: If you'd like to reschedule the suggested service, please enter a new value below. If not, please select 'Cancel' to keep the current suggested value.

New Service Date *

MM/DD/YYYY 

[Cancel](#)

Reschedule Service

Your next suggested service is currently scheduled for

6,479.7 hours

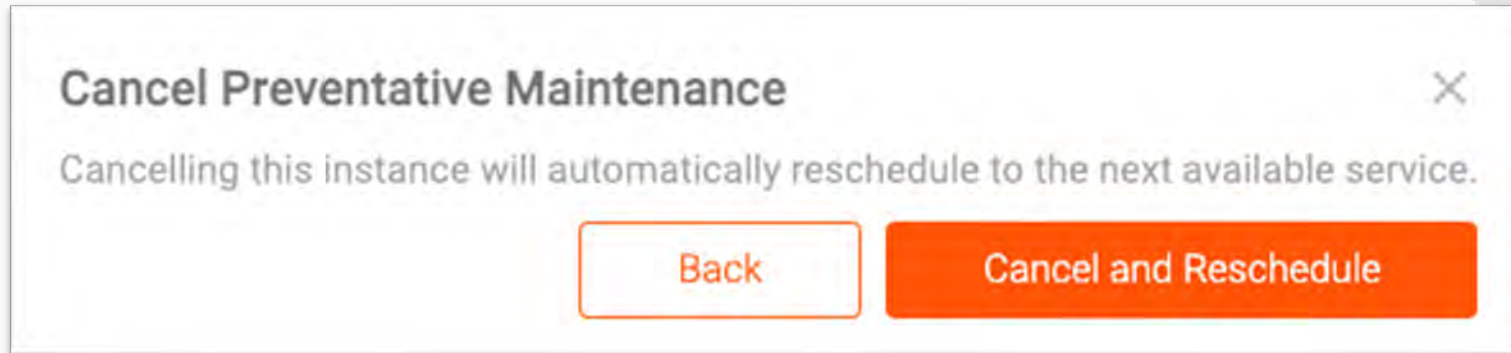
Optional: If you'd like to reschedule the suggested service, please enter a new value below. If not, please select 'Cancel' to keep the current suggested value.

New Service Hours *

[Cancel](#) [Reschedule](#)

Preventive Maintenance: Manage (Cancel)

Clicking the "Cancel" action will execute the following confirmation modal.



Work Orders

- A collection of one or more maintenance requests for a single asset that must be worked on by one or more mechanics within a specific time frame.
- Creating a work order allows you to track and report part and labor costs, group multiple maintenance requests into a single action item, and record maintenance notes to an asset's history.
- Created by Equipment Managers, Shop Managers, and those with the required permissions

Statuses:

NOT STARTED

IN PROGRESS

IN PROGRESS

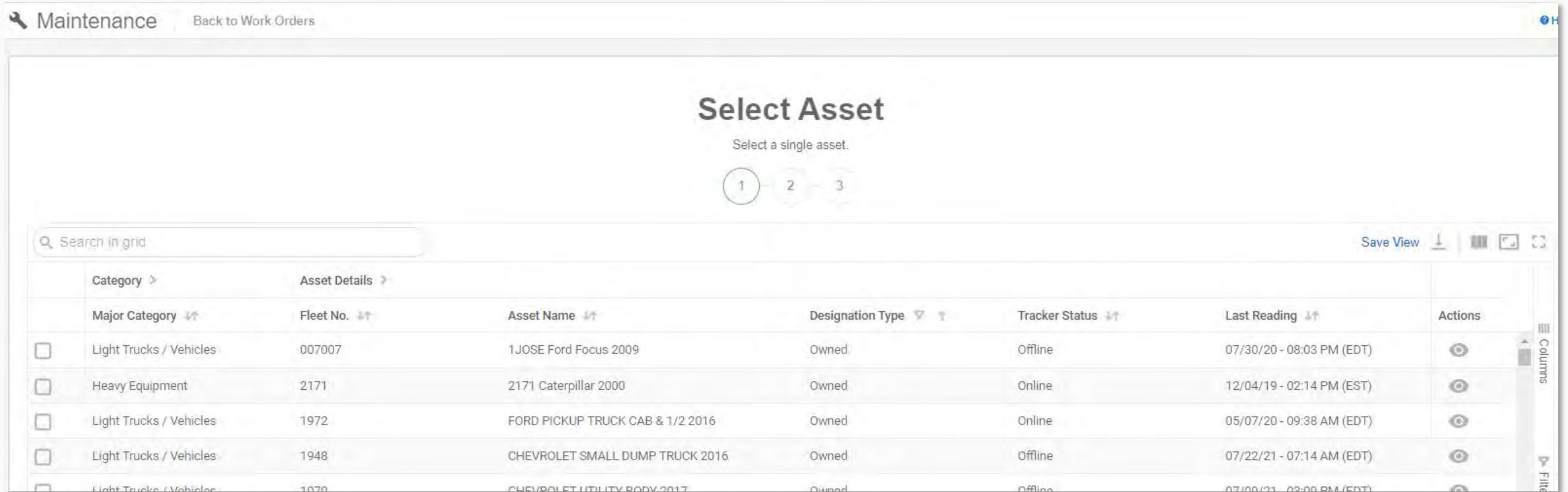


PENDING APPROVAL

COMPLETED

Maintenance: Create Work Order (Web)

- Select "Create Work Order" from the Work Orders tab within Asset Details or the Maintenance feature to start the process.
- Then, select the asset that the work order is being created for.



Maintenance | Back to Work Orders

Select Asset

Select a single asset.

1 2 3

Search in grid

Save View

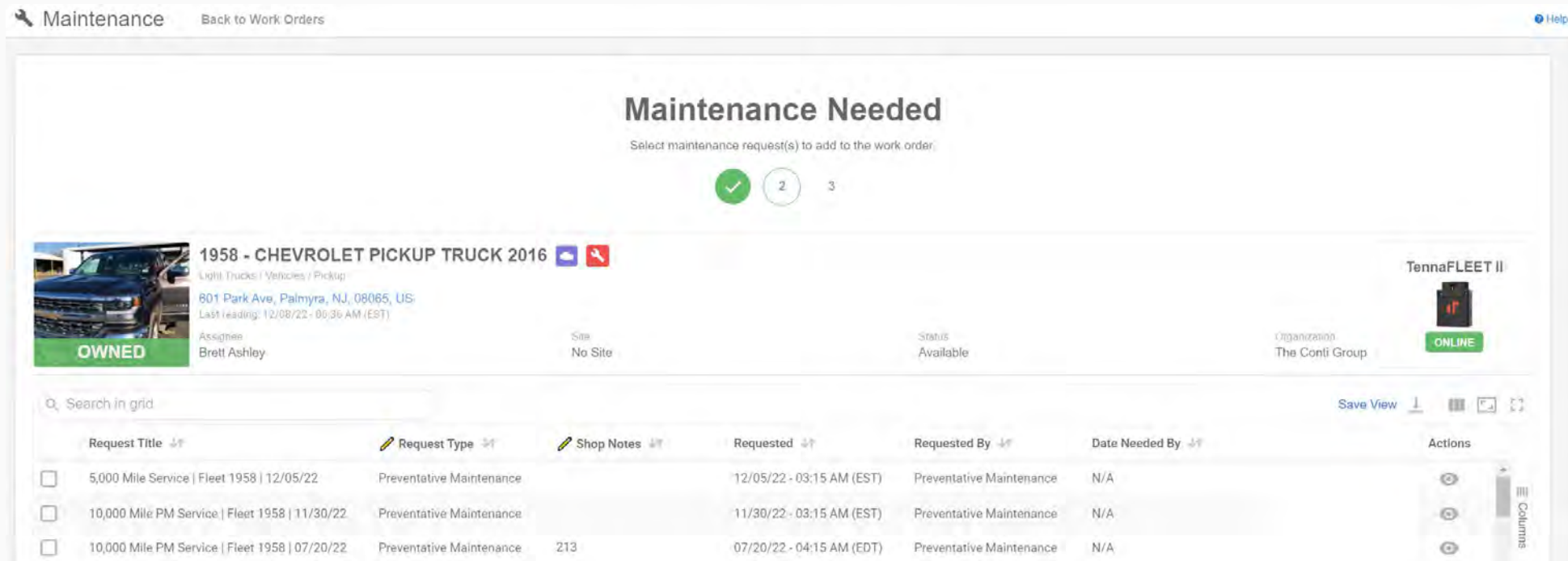
	Category >	Asset Details >					
	Major Category ↕	Fleet No. ↕	Asset Name ↕	Designation Type ▾ ↑	Tracker Status ↕	Last Reading ↕	Actions
<input type="checkbox"/>	Light Trucks / Vehicles	007007	1JOSE Ford Focus 2009	Owned	Offline	07/30/20 - 08:03 PM (EDT)	
<input type="checkbox"/>	Heavy Equipment	2171	2171 Caterpillar 2000	Owned	Online	12/04/19 - 02:14 PM (EST)	
<input type="checkbox"/>	Light Trucks / Vehicles	1972	FORD PICKUP TRUCK CAB & 1/2 2016	Owned	Online	05/07/20 - 09:38 AM (EDT)	
<input type="checkbox"/>	Light Trucks / Vehicles	1948	CHEVROLET SMALL DUMP TRUCK 2016	Owned	Offline	07/22/21 - 07:14 AM (EDT)	
<input type="checkbox"/>	Light Trucks / Vehicles	1979	CHEVROLET UTILITY BODY 2017	Owned	Offline	07/09/21 - 03:09 PM (EDT)	

Columns

Filter

Maintenance: Create Work Order (Web)

After selecting a specific asset, a list of the open (pending) maintenance requests for that asset will be presented. One or more maintenance requests can be selected to be added to the work order.







Maintenance [Back to Work Orders](#) [Help](#)





Maintenance Needed




Select maintenance request(s) to add to the work order.

2 3

 **1958 - CHEVROLET PICKUP TRUCK 2016**  
Light Trucks / Vehicles / Pickup
801 Park Ave, Palmyra, NJ, 08065, US
Last Reading: 12/08/22 - 00:36 AM (EST)
Assignee: Brett Ashley
Site: No Site
Status: Available
Organization: The Conti Group
TennaFLEET II
 ONLINE

OWNED

Search in grid [Save View](#)    

Request Title	Request Type	Shop Notes	Requested	Requested By	Date Needed By	Actions
<input type="checkbox"/> 5,000 Mile Service Fleet 1958 12/05/22	Preventative Maintenance		12/05/22 - 03:15 AM (EST)	Preventative Maintenance	N/A	
<input type="checkbox"/> 10,000 Mile PM Service Fleet 1958 11/30/22	Preventative Maintenance		11/30/22 - 03:15 AM (EST)	Preventative Maintenance	N/A	
<input type="checkbox"/> 10,000 Mile PM Service Fleet 1958 07/20/22	Preventative Maintenance	213	07/20/22 - 04:15 AM (EDT)	Preventative Maintenance	N/A	

Maintenance: Create Work Order (Web)

When a Maintenance Request is selected, a modal displays, allowing users to add the request type, shop notes, and update estimated parts and hours for the request.

The screenshot displays a web interface for creating a work order. A modal window is open, titled "Mobile Crane (Lattice Boom) Inspection - Daily - Hydraulic Oil | 08/09/22". The modal contains a "Request Type" dropdown menu with options: Repair, Damage, Warranty, Accident, and Preventative Maintenance. The "Preventative Maintenance" option is currently selected. Below the dropdown are fields for "Shop Notes" and "Estimated Parts" and "Estimated Hours". "Cancel" and "Apply" buttons are at the bottom of the modal.

The background interface shows a "Maintenance Needed" section with a list of requests. One request is highlighted: "Mobile Crane (Lattice Boom) Inspection - Daily - Hydraulic Oil | 08/09/22". To the right, a table lists request details:

Requested By	Date Needed By	Actions
Tanna Admin	N/A	[Edit] [Delete]
Tanna Admin	N/A	[Edit] [Delete]
Preventative Maintenance	N/A	[Edit] [Delete]
Cont. Equipment Manager	08/04/2022	[Edit] [Delete]
Preventative Maintenance	N/A	[Edit] [Delete]
Tanna Admin	N/A	[Edit] [Delete]
Cont. Equipment Manager	08/15/2022	[Edit] [Delete]
Cont. Equipment Manager	04/12/2022	[Edit] [Delete]
Tanna Admin	N/A	[Edit] [Delete]
Tanna Admin	N/A	[Edit] [Delete]

If you select a preventative maintenance service, the Request Type will auto populate as "Preventative Maintenance"

Maintenance: Create Work Order (Web)

Work Order Details
Tell us about your work order.

Work Order Title
Q1 Repairs

Custom Work Order Number
1234

Bill to
Asset Project **Non Billable**

Approvers
(2) [View Approvers](#)

Mechanics
Jack Woods

[Assign / Manage Mechanic\(s\)](#)

Scheduled Start
11/18/22 - 11:00 AM (EST)

Scheduled End
11/18/22 - 05:00 PM (EST)

[View Schedules](#)

Notes
Normal

Priority
Low Medium High

Scheduled Start / End

- These fields auto-populate based on the consolidated schedules of the selected mechanics.

- After adding the maintenance requests, users can assign a title, number, resources (mechanics & approvers), and a priority to the Work Order
- Assign mechanics by selecting an open time frame on their schedule. Mechanics will receive an alert via push notification to Tenna mobile

Mechanic and CHEVROLET PICKUP TRUCK 2016 Schedule

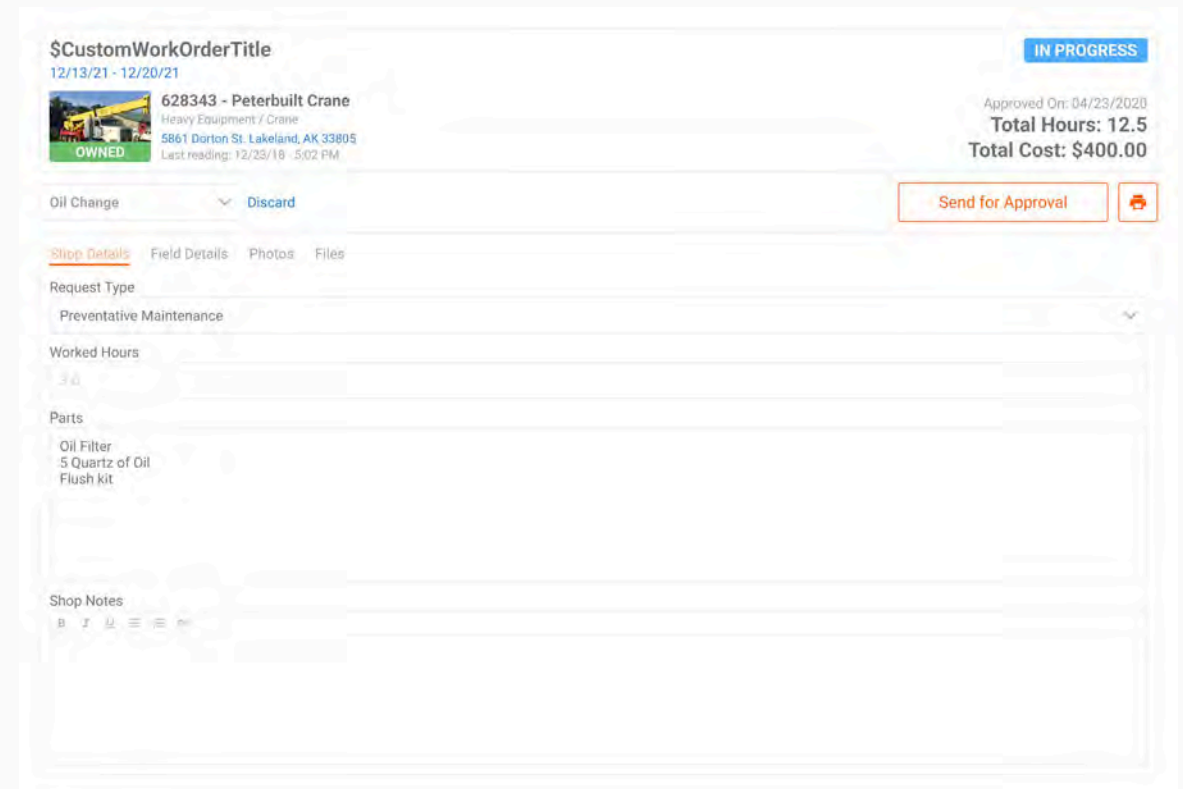
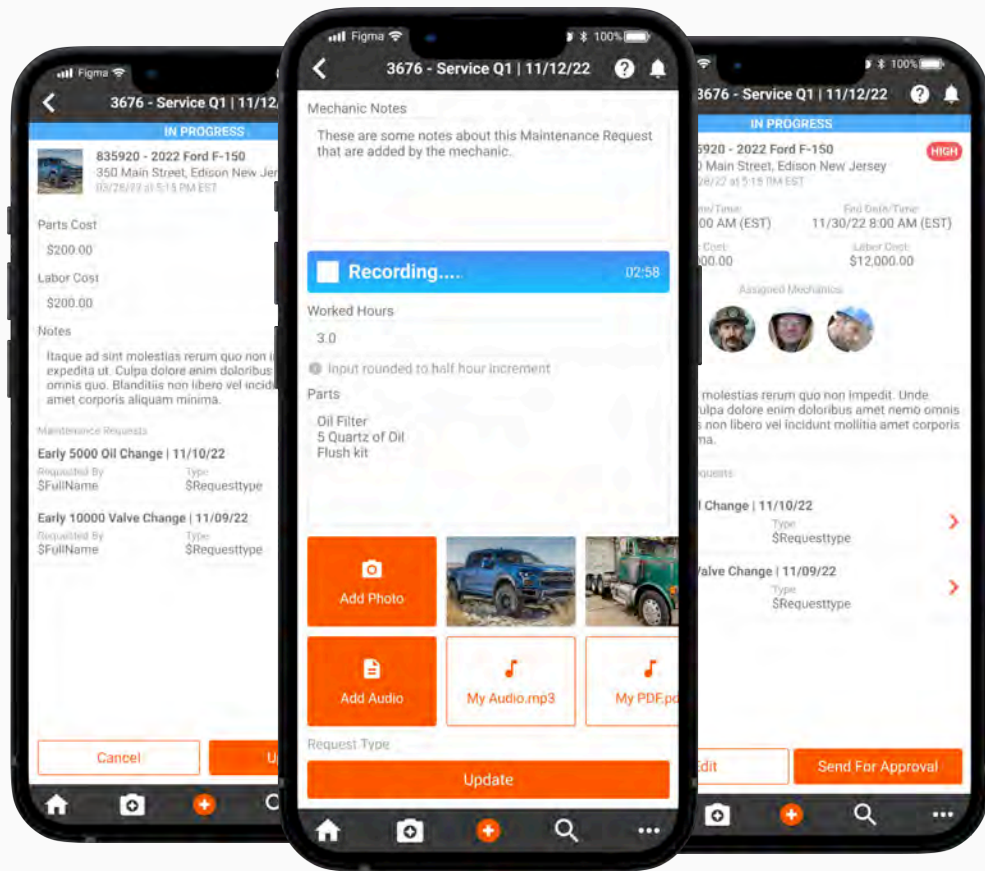
Search

Today Back Next December 04 - 10 Month Week Day

	04 Sun	05 Mon	06 Tue	07 Wed	08 Thu	09 Fri	10 Sat
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM					2:00 PM - 3:30 PM Tenna - 1958 CHEVROLET	1:00 PM - 3:30 PM Tenna - 1958 CHEVROLET PICKUP TRUCK 2016	1:30 PM - 11:00 PM Tenna - 1958 CHEVROLET PICKUP TRUCK 2016
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM					6:00 PM - 8:30 PM Tenna - 1958 CHEVROLET PICKUP		
7:00 PM							

Cancel Assign Mechanics

Maintenance: Update Work Order



Web and Desktop Users can quickly locate, review, update, and send work orders for approval.

Maintenance: Approve Work Order

- After receiving your alert that a WO is ready to review, simply pull up the order on web or mobile, review notes, photos, recordings, costs and approve the work order.
- Once approved the WO status is Completed. If denied, the WO returns to In Progress and is flagged as denied.

Work Orders | Back to Work Orders List View | Edit Work Order

3097 Fix | 09/08/21 | 09/08/21 - 09/08/21 | **PENDING APPROVAL**

3097 - JOHN DEERE 744J
Heavy Equipment / Wheel Loader
876 Jason Dr, Bensalem, PA, 19020, US
Last reading: 09/12/21 - 07:20 PM (EDT)

Total: \$3,843.36

Deny | Approve |

General

Priority	Created	Created By	Approver	Mechanics
Medium	09/08/21 - 04:05 PM (EDT)	CM	CM	CM

Notes

Hose has been replaced - 3 hours to replace. 1 Hose, 1 harness, 3 clamps, and 10 quarts of oil.

Maintenance Requests

Search in grid

Title	Field Details	Request Type	Actions
SI Hose Leak 09/08/21	Leaking oil	Damage	

3676 - Service Q1 | 11/12/22 | 100% battery

PENDING APPROVAL

835920 - 2022 Ford F-150
350 Main Street, Edison New Jersey
03/28/22 at 5:15 PM EST

Start Date/Time: 11/30/22 8:00 AM (EST) | End Date/Time: 11/30/22 8:00 AM (EST)

Parts Cost: \$35,000.00 | Labor Cost: \$12,000.00

Assigned Mechanics:

Notes

Itaque ad sint molestias rerum quo non impedit. Unde expedita ut. Culpa dolore enim doloribus amet nemo omnis quo. Blanditlis non libero vel incidunt mollitia amet corporis aliquam minima.

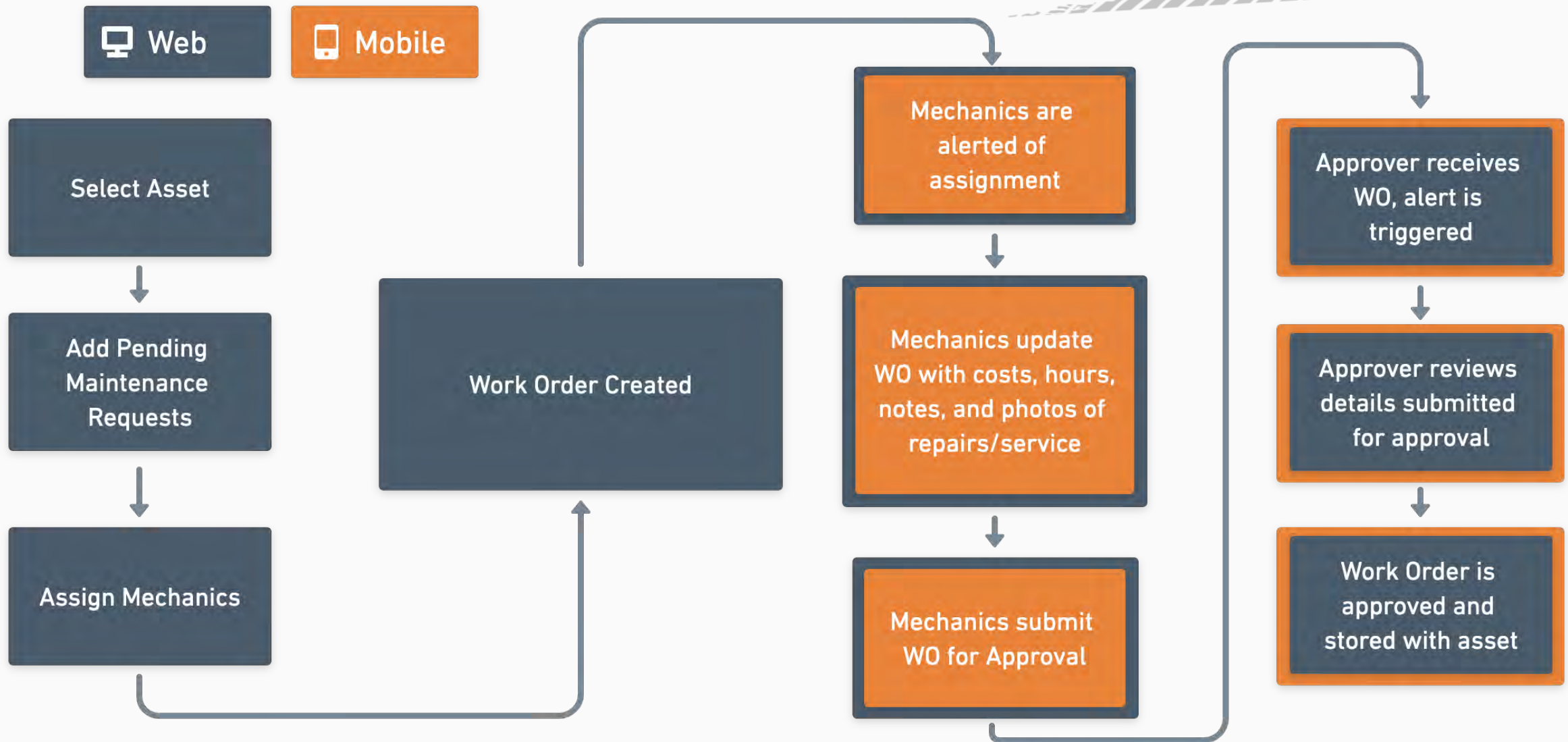
Maintenance Requests

Early 5000 Oil Change | 11/10/22
Requested By: \$FullName | Type: \$Requesttype

Early 10000 Valve Change | 11/09/22
Requested By: \$FullName | Type: \$Requesttype

Deny | Approve

Work Order: Workflow



DTC & Fault Codes

DTC

Diagnostic Trouble Codes (DTCs) are codes used to identify malfunctions in vehicles. These will appear for vehicles with TennaFLEET or TennaCAM trackers.

 Web

 Mobile

DTCs and Fault Codes can be viewed and acknowledged by Web and Mobile users

FAULT CODES

(AEMP) Fault Codes are diagnostic codes for heavy equipment. These will appear for equipment using OEM Telematics from Caterpillar, John Deere, and Komatsu.

Action

Acknowledged by Ross Porter 11/17/22 - 11:39 AM (EST)

[Acknowledge](#)

- Acknowledge = mark as read.
- Once acknowledged, the user and the date-time of acknowledgement is captured and displayed

DTC & Fault Codes: View (Web)

- On Web, DTC & Fault Codes can be viewed and acknowledged from the individual Asset Details page, or from the Maintenance feature.
- Users can quickly find assets with codes by filtering the asset list by the "DTC" or "Fault Code" Tag. Once all trouble codes are acknowledged, the tag will disappear.

Tags Select All Clear 1 ▲

- Left Behind
- Running
- Inactive
- Maintenance Needed
- Fault Codes
- DTC

87A002 - F250

Light Trucks / Vehicles

11322 Lisbon Dr, San Antonio, TX, 78213, US

Last reading: 11/23/21 - 12:44 PM (EST)

Assignee: Siarhei Semashka

OWNED

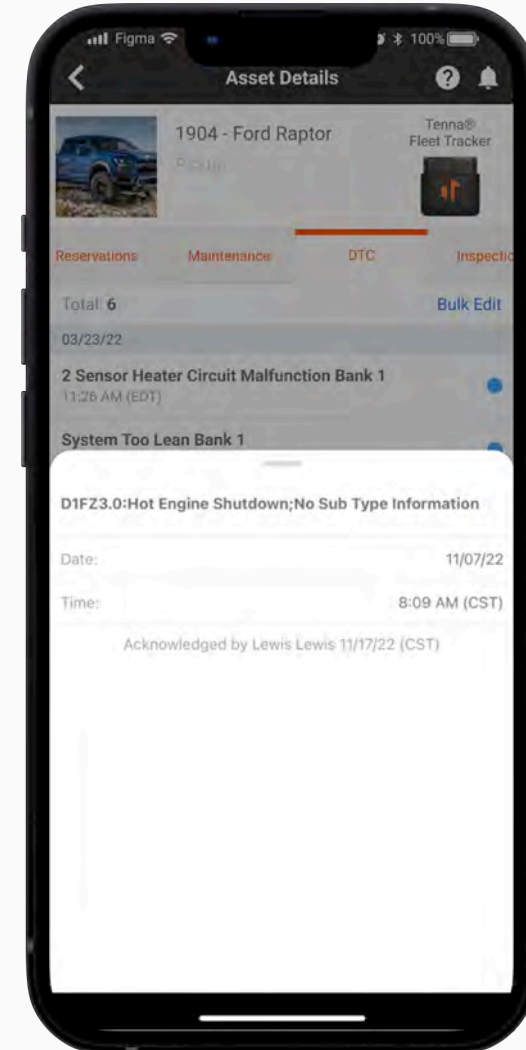
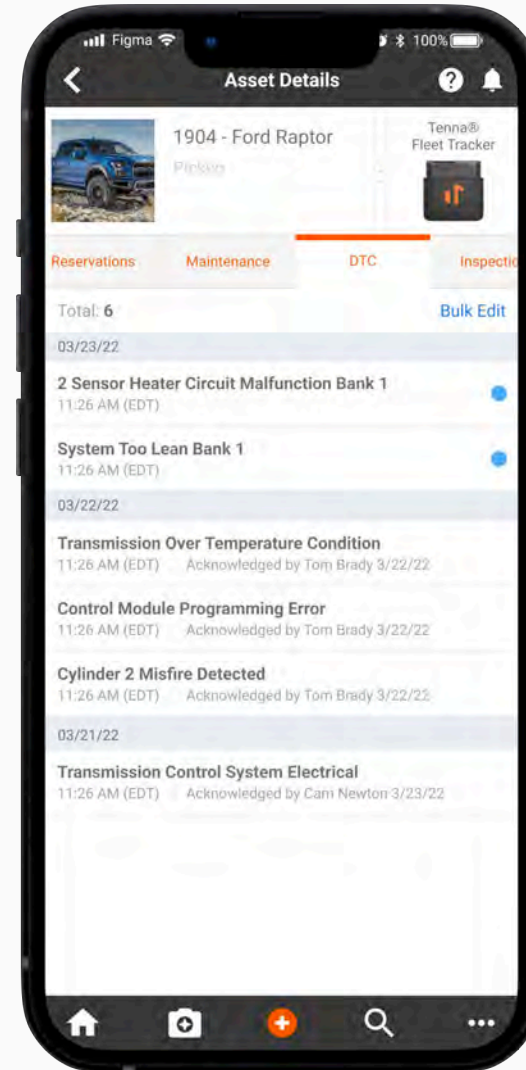
General Information | Utilization | Fuel | Trips | Rental Information | Reservations | Map View | **DTC** | Maintenance

Search in grid: 05/01/2021 - 05/31/2021 Acknowledge Selected Codes








































Date Time	DTC	Description	Action
05/06/21 - 09:05 AM (EDT)	P0446	Evaporative Emission System Vent Control Circuit	Acknowledge

DTC & Fault Codes: View (Mobile)

- On Mobile, DTC & Fault Codes can be viewed and acknowledged from the individual Asset Details page.
- New codes are indicated with a blue bubble and can be acknowledged individually or in bulk.
- Users can view the entire description by tapping on the code.



Maintenance: Notifications

Maintenance		<input type="checkbox"/> Off	<input type="checkbox"/> On / Read
Message: Maintenance Request Status A maintenance request's status changed. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: Mechanic removed from Work Order A mechanic was removed from the work order. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: New Maintenance Entry A new maintenance entry was created. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Everybody</u>
Message: New Maintenance Request A new maintenance request was submitted. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: New Preventative Maintenance Triggered A preventative maintenance was triggered. Notification Frequency: <u>Morning</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: New Upcoming Preventative Maintenance An asset is due for preventative maintenance. Notification Frequency: <u>Morning</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: Work Order Approved A work order was approved. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: Work Order Created A work order was created. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: Work Order Denied A work order was denied. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 
Message: Work Order Pending Approval A work order is pending approval. Notification Frequency: <u>Immediate</u>	<input type="checkbox"/> Off	<input checked="" type="checkbox"/> On   	Send to: <u>Only Relevant...</u> 

Keep In Touch!

Join the TennaSHOP Group on LinkedIn!

The **TennaSHOP** group on LinkedIn is a place for Tenna users to connect with one another to:

- Ask questions
- Talk about new and unique use cases
- Share best practices
- Share information about integrations
- Swap success stories

COME SEE US!

AED Summit

January 10-12, 2023
Chicago, IL

Septic-Con

January 26-28, 2023
Tacoma, WA



Time to vote!

**We hope you enjoyed this training and learned a lot. We'd love your insight into what we should cover in February 2023.
Take our poll now.**

Next Session

Jan. 20: Resource Management + Schedule

Questions?



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Thank You!



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